

8/9/17

ATTENTION MEDICAL STUDENTS, RESIDENTS, FELLOWS AND HOSPITALISTS IN THE RESEARCH TRIANGLE AREA: ANNOUNCING A CALL FOR ABSTRACTS:

Society of Hospital Medicine - North Carolina Triangle Chapter - Research, Innovation and Clinical Vignette Poster Competition

Event Date: October 12, 2017

Location: TBD (will be at local Triangle venue)

Time: 6:30 pm

Content: Poster session followed by address by Danielle Scheurer, MD, MSCR, SFHM, Board member of SHM and editor of *The Hospitalist*

Cost: Free

Award for winner: Automatic abstract acceptance to Hospital Medicine 2018 (the Society of Hospital Medicine annual meeting) and \$500 towards travel expenses

For all presenters: Attendee discussion and feedback on work, encouragement to submit to SHM national competition, local opportunity for academic pursuit.

RIV Competition Coordinators: Eli Chuang, Mike Craig and Nadia Pasha

Please direct all questions to: TriangleSHM@gmail.com

Abstract submission due date: 11:59 pm on September 15th, 2017

Official Rules

Eligibility: The North Carolina Triangle Chapter of SHM is accepting abstract submissions in three categories: research, innovations, and clinical vignettes. Abstracts are eligible for submission if they have not been published in a peer-reviewed journal prior to October 31, 2017. Submissions presented at SHM regional meetings or other organizations' meetings (e.g., SGIM, ACP) within the past year are eligible for submission unless they have been published in a peer-reviewed journal or journal supplement. Abstracts published in meeting proceedings or other materials that are not copyrighted are eligible for submission. It is the responsibility of the submitter to check on whether material is copyrighted. SHM and Wiley Blackwell do not prohibit authors from submitting their abstracts to other meetings following acceptance to the SHM annual meeting, or require permission for the abstracts to be printed in other publications.

Author/Submitter Responsibility: There is no membership requirement to present the abstract in the SHM North Carolina Triangle Chapter RIV Competition 2017. However, if the abstract is also submitted to and accepted at the SHM national meeting, the first author will need to become an SHM member in good standing or become one prior to the meeting. Other authors need not be SHM members to be included on the abstract. However, if the first author appoints another person to present the poster or presentation at SHM's annual meeting, the presenter must be, or become, an SHM member prior to the meeting.

The first author is also responsible for adhering to the Conflict of Interest Policy, obtaining disclosure information from all coauthors, and ensuring that all coauthors meet the definition of authorship as stated by the International Committee of Medical Journal Editors. Only the first author will receive email communications regarding the abstract, and it is his/her responsibility to communicate any notifications with co-authors, to accept or decline the invitation to present the abstract, if applicable, and to withdraw the abstract, if applicable.

Statements of Disclosure:

Conflict of Interest Policy

The North Carolina Triangle Chapter of the Society of Hospital Medicine (SHM) promotes improved inpatient care, teaching, and research in the field of hospital medicine. The NC Triangle Chapter of SHM strives to ensure that these goals are met throughout its educational activities and academic competitions. All authors submitting abstracts to the Research, Innovations, and Clinical Vignette Competition are required to disclose any relationships with pharmaceutical companies, biomedical device manufacturers, or other organizations that could represent potential conflicts in their presentation. The submitting author is responsible for providing disclosure information for all co-authors. This requirement applies to currently existing relationships or relationships within the past year that relate to the abstract entry. The principal intent of this disclosure is not to prevent authors with a

potential conflict from submitting an abstract or presenting their work. Rather, disclosure information will assist the chapter leadership in the review process.

Permissions

The author submitting this abstract acknowledges that he/she and all coauthors have seen and agree with the following: the contents of the abstract; responsibility for clinical trial data (if applicable); that the abstract has not been published in a peer-reviewed journal prior to October 31 of the current year (prior presentation of the abstract at other meetings is allowed); disclosures of financial interest in or support from, or equity positions in, manufacturers of drugs, services, or products mentioned in the abstract; trial registry information. Finally, all authors and coauthors acknowledge understanding that plagiarism will not be tolerated and result in withdraw of the abstract and a thorough investigation that could result in prohibition from participation. Accepted abstracts to the national SHM meeting will appear in an online abstract supplement of the Journal of Hospital Medicine. Abstract authors are solely responsible for obtaining any applicable permission for using graphics or information included in their abstract. For guidelines, please see the Wiley Blackwell Permission Guidelines for Authors.

Type of Submissions:

Examples of abstract submissions from 2017 SHM National Meeting can be found in the online [website](#).

Research

Submissions can report clinical research, basic science research, or a systematic review of a clinical problem. Research abstracts concerned with the highlighted topic areas above, as well as efficiency, cost, or method of health care delivery methods and medical decision-making are also encouraged. Click for an example.

Abstracts submitted for the research category should adhere to the following headings:

- Background
- Methods
- Results
- Conclusions (Do not use phrases such as “The results will be discussed.”)

Innovations

Authors who wish to describe an innovative program in hospital medicine are encouraged to submit to this category. Innovations will primarily be descriptive, but they may also include preliminary data. A more rigorous evaluation of an innovative program should be submitted as a research abstract rather than as an innovation. For example, an innovation

may describe a novel strategy for disseminating practice guidelines, whereas a research abstract may analyze its impact on length of stay. Please note that all innovations submissions must report on an activity that has already been piloted or fully implemented in the healthcare setting. Ideas for innovations that are being planned but have not yet been implemented will not be reviewed.

Any type of innovation may be submitted, including (but not limited to) critical pathway development and dissemination, medical education, faculty development, handheld computers, computerized medical records, billing and collections, patient safety interventions, communications, and teamwork with other care team members. For example, a description of a unique patient safety issue, the associated interventions, and root cause analysis resulting in systems-based modifications would be an innovation of interest to others in the field of hospital medicine.

Abstracts submitted for the innovations category should adhere to these headings:

- Background
- Purpose
- Description
- Conclusions

Clinical Vignettes

A clinical vignette is a report of one or more cases that illustrates a new disease entity or a prominent or unusual clinical feature of an established disease, highlights an area of clinical controversy in hospital medicine, or illustrates a unique patient safety issue. It may include a summary of pertinent patient history, physical findings, laboratory data, or management description. It should be clear from the discussion portion of the abstract why the vignette is most appropriate for a hospital medicine (versus general internal medicine) competition. Clinical vignettes will be judged on originality, organization, writing ability, and relevance to hospital medicine.

Abstracts submitted for the clinical vignette category should adhere to these headings:

- Case presentation
- Discussion
- Conclusions

INSTRUCTIONS ON ABSTRACT SUBMISSION:

Abstracts will be submitted by email using a word document using .doc or docx format. No macros are allowed. Please include all tables and figures in one document. Name the file: LastName.FirstName, for example: Doe.John.doc

Within the body of the email, please also include the following information:

- Type of Submission (Research, Innovation or Clinical Vignette)
- Abstract Title
- For the first author, please include :
 - Email
 - Phone number
- For each author, include :
 - Author name
 - Degree
 - Institution
 - Department
 - Section
 - Training Level
 - National SHM Member Status (Y/N)
 - Disclosures of any conflict of interest

Receipt of an abstract by email will also communicate your agreement to adhere to the author responsibilities as dictated in this document

The abstract limit is 3,000 characters including spaces.

Tables and graphics: Please keep in mind that each table and graph will count as 200 characters and will contribute to the total character count. **No more than 2 tables or graphics** will be accepted.

- A graphic is to be submitted using either .jpg, .jpeg, or .gif format., then attached to the word document.
- A graphic may appear large on screen, but will be adapted for publication. Graphics that are poor resolution or unclear may be removed from abstracts that are accepted for publication.

Style: Write for clarity and directness. It is NOT acceptable to state that “the results will be discussed.” Avoid the use of medical jargon or stock empty phrases.

Abbreviations, Symbols, and Nomenclature: Usage should conform as closely as possible to that recommended in the CBE Style Manual (6th edition, 1994), published by the Council of Biology Editors and available from CBE Secretariat, 9650 Rockville Pike, Bethesda, MD, 20814. Nonstandard abbreviations must be kept to a minimum and must be explained when

used. Generic names of drugs are preferred: a propriety name may be given only with the first use of the generic name.

Units of Measurement: Metric (SI), including those for height, length, mass (weight), and body temperature should be used. Measurements for substances of known, pure composition should be in millimoles/milliliter or millimoles/liter. For mixtures of substances where exact composition is not known, use grams/liter.

IRB or other research approval: If human or animal species were exposed to risks not required by their medical needs during the study included in the abstract, the author affirms that the study was approved by an appropriate committee. If no such committee was available and informed consent was needed, the author affirms that approval was obtained in accordance with the principles set forth in “The Institutional Guide to DHEW Policy on Protection of Human Subjects” and the “Guide for the Care and Use of Laboratory Animals,” published by the NIH.

Finalizing your abstract: Submitters may resend another email with a revised word document with the original name and a number representing the revision version. For example: Doe.John2.doc for the second revision.

Proofread abstracts carefully to avoid errors before they are submitted. This includes typographical errors. If selected, abstracts may be published in print and electronic versions exactly as submitted. Submit high resolution tables and graphics since poor quality images will be difficult to read in print and electronic versions.

TO SUBMIT: Send abstracts meeting the above criteria to North Carolina Triangle SHM Chapter: TriangleSHM@gmail.com

All abstracts must be received by 11:59 pm on Friday, September 15th, to be considered

Abstract Selection

Abstracts will be blinded and scored by a panel of reviewers. The reviewers may decide to reassign your abstract to another category, and ultimately, they will decide whether your abstract is selected to present at the local chapter meeting.

Authors of selected abstracts will be invited to create a poster to display and compete at the October 12, 2017 North Carolina Triangle Chapter meeting. Invitations and instructions for poster presentations will be provided upon notification of selection.

Notification of Results: All first authors will be notified if abstracts are accepted via email by September 27th.

Presenting Author's Availability

The presenting author (preferably the first author) must be available to present his or her work at the local chapter meeting.

Poster presenters are responsible for any associated costs of attending the meeting including poster preparation costs.

Award

The winning abstract overall will receive automatic acceptance to the National RIV Competition at SHM's annual meeting. This person must be able to submit their abstract into SHM's online web portal by the submission deadline (the deadline for this year has not yet been announced but was December 5th in 2016).

This person must also be able to attend SHM's Annual Meeting and present.

The North Carolina Triangle Chapter of SHM will also award the first place winner a \$500 travel stipend that can be applied to registration and other travel costs to SHM's Annual Meeting.

Judging will occur on-site during the poster session and winner will be announced that day.

While only the first place winner is provided automatic acceptance into the National competition, everyone is encouraged to submit their abstracts to the National Competition. In the instance the first place winner is unable to attend, the award will be provided to the second place and then the third place.

Acceptance/Withdrawal of Your Abstract

Acceptance notifications will be emailed on September 27th. You will have until October 3rd to accept the invitation to present your poster. Your acceptance will be considered a commitment to attend the meeting and present the poster. After accepting, if you find that you are no longer able to attend the meeting, you may send someone to present in your place, but this must be communicated to the chapter leadership in writing.

Questions?

Please contact the Chapter Leadership at TriangleSHM@gmail.com for questions regarding the local competition.

At SHM's RIV Resource Center, you will find many helpful resources related to SHM's RIV competition.

<http://www.hospitalmedicine.org/Content/NavigationMenu/Education/AcademicandResearch/home.htm>